



SARATOGA SAILING CLUB Inc.

Willaroo Road, Saratoga
ABN 77 575660740
P O Box 6292, KINCUMBER NSW 2251

APPLICATION FOR USE OF CLUB PREMISES

NAME OF APPLICANT:		
ADDRESS:		
PHONE NUMBER:		
NATURE OF PROPOSED FUNCTION:		
HIRE DATE:	STARTING TIME:	FINISHING TIME:
NUMBER OF GUESTS: (Seating for 70 Guests)		

LEGAL LIABILITY INSURANCE (MINIMUM \$2,000,000)

(most house and/or contents insurance policies provide this cover)

INSURANCE COMPANY: _____

POLICY NUMBER: _____ EXPIRY DATE: _____

SIGHTED BY (or attach photocopy):

FEES and DEPOSIT Details	
HALL HIRE FEE (dependent upon type of function - paid prior to hire)	Up to \$500
DEPOSIT TO CONFIRM BOOKING (Will be subtracted from Hall Hire fee)	\$200
REFUNDABLE DEPOSIT - Payable on collection of keys	\$500

I, AGREE TO ACCEPT FULL LIABILITY FOR ANY MALICIOUS DAMAGE CAUSED TO, OR VANDALISM SUFFERED BY, SARATOGA SAILING CLUB INCORPORATED, ITS PROPERTY AND/OR EQUIPMENT AS A DIRECT RESULT OF HAVING BEEN GRANTED THIS USE OF THE CLUB'S PREMISES, AND CONFIRM THAT I HAVE READ, ACCEPT AND AGREE TO ABIDE BY THE CONDITIONS AS DEFINED ON THE BACK OF THIS APPLICATION.

SIGNED

DATE

WITNESS

Online bank transfer or deposit to Saratoga Sailing Club Commonwealth Bank BSB: 062-544 A/C: 0091 5611	Return deposit receipt and completed form to: hallhire@sarasail.org.au	D.Cordner 23 Broadwater Drive Saratoga 2251 Ph 02 4369 2420
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**PLEASE ENSURE THAT YOU READ & RETAIN
THE HIRE CONDITIONS ATTACHED TO THIS APPLICATION**

TERMS & CONDITIONS FOR HIRING THE CLUB'S PREMISES

- ❑ 1. The Hirer must complete the application form, particularly including a copy of the Hirer's house and/or contents insurance policy or have the original insurance policy sighted by a Member of this Club's Executive Committee – this is necessary to ensure that any damage to the Club's premises caused as a result of this function would be covered by insurance. This is a normal extension of most house and contents insurance policies. The minimum legal Liability Cover must be \$2,000,000. If the hire is for a club function, a Public Risk Insurance held by that club would be satisfactory provided that the minimum cover is \$2,000,000.
- ❑ 2. The function shall finish no later than 1.00 am unless otherwise agreed, although arrangements may be made to gain early access to the Clubroom for preparation purposes. Cleaning the Clubrooms is the responsibility of the Hirer and must be completed no later than 10.00am on day following the function as the Club may require use of the Clubrooms from that time on any day.
- ❑ 3. Noise level during the function, particularly the output level of sound amplification equipment, must be restricted so that no nuisance will be caused to the occupants of houses within the Clubhouse area. The Hirer must take positive measures to ensure that all persons who may operate such equipment are aware of this requirement.
- ❑ 4. Due to the proximity of local residence, all loud music and excessive noise must cease by Midnight under council noise regulations. (Attendance of the police due to complaints may result in loss of deposit).
- ❑ 5. Use of the canteen area, including stoves, crockery, cutlery and use of the refrigerator, is provided without additional charge.
- ❑ 6. The Hirer must take positive measures to ensure that all persons using the canteen are aware of the location of the nearest fire extinguisher and safety blanket.
- ❑ 7. The Hirer accepts responsibility to pay the Club's standard canteen prices for any missing items from the Club canteen. The Hirer must take positive measures to ensure that all persons using the canteen area are aware of this requirement.
- ❑ 8. No access to the freezer unit or food storage cupboard is allowed. The Hirer must take positive measures to ensure that all persons using the canteen area are aware of this requirement
- ❑ 9. The hire fee for the Clubrooms is **\$500.00** (including GST), **\$200.00** deposit to accompany this application. Fees may be paid by online xfer or bank deposit to Saratoga sailing Club, Commonwealth bank details below BSB 062 544 Account 00915611 specifying your name for identification.
- ❑ 10. The hirer is responsible for the removal of all waste material, bottles, cans and any other general garbage. Heavy duty plastic garbage bags will be provided by the Club for this purpose and these must be properly disposed of by the hirer. A garbage disposal fee will be levied should any such garbage remain within the Clubhouse area or be dumped within an area adjacent to the Clubhouse area.
- ❑ 11. A refundable **\$500.00** compliance bond must be paid prior to the use of the hall. The refund being subject to the satisfaction of the Committee that there has been no justifiable complaints regarding excess noise and that the Clubrooms have been restored to the condition existing prior to the function no later than the prescribed time, and that the post-function inventory matches the inventory prior to the function, that all garbage has been properly removed and that no damage has occurred to fixtures or fittings. In the event that this provision has, in the opinion of the Committee not been fully satisfied, penalties may be applied in which case the decision of the Committee shall be final and binding.
- ❑ 12. If a liquor license is required for the function, this would have to be the responsibility of the Hirer, as the Club's license does not extend to provision of liquor other than by the Club for Club Members during approved hours.
- ❑ 13. The Club reserves the right to refuse any application which the Executive Committee considers unacceptable for any reason whatsoever without having to notify that reason.